

S.M.S. SIP Meeting 4/24/08 Summary

Members present: Robert Hall, Theresa Poirer, Patty Amo, Jane Kribs, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Nancy Strack, Chris Suruda.

Minutes: Minutes of 3/13/08 presented and accepted with change.

SIP meeting dates remaining in 07-08 school year: 5/8, 5/22, 6/5 & 6/19.

Portal Discussion/Concerns: Some staff members seeking discussion re: portal and possibility of initiating in stages. Mrs. Amo has collected input from teams and will canvas entire staff regarding concerns. Mrs. Amo will bring concerns to Administrative Council. No further information at this time.

Spelling Bee: Moderators seeking process to become a club for next year. Mr. Rabideau will examine entire club application process and work on a formal pilot application with Mrs. Amo.

Library/Computer Lab Closure: Staff concerned that library is closed many periods and computer lab does not have sufficient coverage. Perhaps just “part” of library could be closed for projects.

Champlain Valley Family Center: Mentors available (federally funded lunch mentoring program). Suggestion made that guidance counselors handle requests.

FSO Report:

---Mrs. Poirier introduced herself as the new federal mentoring program coordinator of the *A Step Forward* lunchtime mentoring program for Champlain Valley Family Center. The federal grant allows CVFC to service 4th through 8th grade at-risk students in the Plattsburgh City and Beekmantown School Districts. Mrs. Poirier asked teachers on the committee to consider their students for possible referrals to the mentoring program as they are thinking about their students on an individual basis at the close of the school years for possible placement recommendations for next year.

---Mrs. Poirer distributed samples of “heart healthy” yogurt cream cheese along with handouts as to its benefits. Charlene O’Connor, PCSD Food Service Manager, was present to explain process for adding the yogurt cream cheese to cafeteria menu. Charlene and Mrs. Poirier will further communicate on this matter.

Adjournment: 7:50 AM.

Summary

3/13/08 S.M.S. SIP Meeting

Members present: Robert Hall, Theresa Poirer, Patty Amo, Jane Kribs, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Nancy Strack, Chris Suruda.

Minutes: Minutes of 2/14/08 presented and accepted with change.
SIP Meeting of 2/28/08 cancelled due to no agenda items.

SIP meeting dates remaining in 07-08 school year:

3/27 (cancelled) 4/10 (cancelled) 4/24, 5/8, 5/22, 6/5 & 6/19.

Important Dates 2008-2009 School Year: Mrs. Amo distributed 08-09 school calendar as well as list of proposed early release dates and Superintendent's days. Discussion regarding possible dates for November parent's conference/report card distribution dates will be presented to entire community.

FSO Report:

- Plans underway for June Jubilee (requesting teacher participation).
- Bottle Drive planned for Saturday, April 26 (drop off in front of school).
- A new toaster and microwave for cafeteria have been requested and approved.
- Mrs. Poirier suggested that cafeteria consider offering flavored yogurt cream cheese. She will distribute samples at a future SIP meeting. NYC has contracted to buy this product as a "heart healthy" substitute for regular cream cheese.

Morning Announcements: Discussion regarding length of morning announcements needs to be shortened so as not to impact 1st period.

Student Council Representative: Spencer Hall (6) presented the following issues:

- Writing on walls in the stalls of girl's and boy's bathrooms is a concern. Custodians took care of removal. Student council seeking possible avenues to resolve this concern. Suggestions made included posters and student-to-student discussion.
- Clock in boy's and girl's locker roomw are broken. Mrs. Amo will submit a work order.
- Student Council requesting another School Spirit Day called "Sport Day" when students and faculty can wear clothing and hats of their favorite sports team. Perhaps date could coincide with opening day of baseball in the spring.

Adjournment: 7:45 am.

Summary

2/14/08 S.M.S. SIP Meeting

Members present: Robert Hall, Theresa Poirer, Patty Amo, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Nancy Strack, Chris Suruda.

Minutes: Minutes of 1/24/08 presented and accepted with change.

SIP meeting dates remaining in 07-08 school year:

2/28, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5 & 6/19.

Early Release: Mr. Rabideau presented draft regarding early release days. This will be presented to staff for consideration at the March 13 Community Meeting.

FSO Report: Continue to generate ideas to facilitate growth of FSO.

New Program Proposal: Out-of-school program proposal declined by DWIC.

North Country Ballet Ensemble: NCBE has a grant to offer their spring production, *A Delicate Balance*, as a free assembly to the PSCD students. Kate Messner, involved as a parent, has been asked to facilitate a possible performance. A number of SMS and PHS students are involved in the production. Mrs. Amo has already met with Bonnie Black of NCBE, and they are pursuing possible dates for the assembly.

Superintendent's Day: March 20, 2008. Reviewed schedule with Mrs. Amo. Morning is district run. In afternoon, Mr. Gottlob will share information with staff and parent involvement policy needs to be reviewed.

Honor Roll Listing: Chris Suruda had a request from the Free Trader for honor roll list to appear in paper. Committee approved publication as long as SMS (and PSCD) is not the only honor roll in paper.

Inclement Weather Delay: Chris Suruda had been asked if SMS ever delayed for inclement weather. Committee responded no.

Adjournment: 7:50 am.

Summary

1/24/08 S.M.S. SIP Meeting

Members present: Robert Hall, Patty Amo, Jane Kribs, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Nancy Strack, Chris Suruda.

Minutes: Minutes of 1/10/07 presented and accepted with changes.

SIP meeting dates remaining in 07-08 school year:

2/7, 2/28, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5 & 6/19.

Early Release: Discussion continued regarding this year's 20-minute classes. Questioned whether there is anything gained with the new early release time vs. the former early release schedule. Formerly, there was only one hour for staff time vs. two hours with new schedule. Discussed concerns over lost instruction time and whether staff was actually accomplishing more by having two hours. Mr. Rabideau suggested SIP solicit input from staff at next Community Meeting.

FSO Report: No report.

ISS Room: Mrs. Kribs asked what happens to work sent to students in ISS room. She has sent work and not had it returned to her. Since there are no longer teacher labeled mailboxes in ISS room, it's inconsistent whether finished work is student responsibility or ISS staff responsibility to put in teacher mailbox in copier room. Mrs. Meyer responded that this is first time this has been addressed and that in past years the boxes in ISS room were not utilized and finished work sat in boxes for weeks so the boxes are no longer an option. Suggestion made that teacher indicate on study room referral where work should be returned. Mrs. Amo will talk with ISS staff so they check whether student has finished assignments. An electronic notification will be sent to SMS staff indicating they should notify ISS staff to collect finished work or leave it with student.

Student Representatives: Nathan Nolting, Marle Curle, Spencer Hall .

1. Two of the four suggestions for Spirit Day were approved by committee:
Crazy Hat Day and Cowgirl/Cowboy Day. Mrs. Amo commented that there may not be any distraction to instruction.
2. Mirrors: work order is in process.
3. Drinking fountain in Tech room and pool area: work orders are in. Mrs. Amo will follow up.
4. Drinking fountain near band room was recently repaired.
5. Spencer clarified procedure for bringing information to SIP: Rep goes to social studies class and collects input which is brought to Student Council meeting and then to SIP.

Adjournment: 7:50 am.

Summary

1/10/08 S.M.S. SIP Meeting

Members present: Robert Hall, Patty Amo, Jane Kribs, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Nancy Strack, Chris Suruda.

Minutes: Minutes of 12/13/07 presented and accepted.

SIP meeting dates remaining in 07-08 school year:

1/24, 2/7, 2/28, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5 & 6/19.

SMS SIP Operating Procedures Mr. Rabideau presented page 3: “Specified Responsibility” regarding advisorships or clubs in order to formalize handling of assignment of points. Accepted by the Committee.

FSO Report: Mrs. Meyer reported that an FSO fundraiser may be tied into “green” theme. Eighth grade dance, scheduled for June 21, 2008, still in planning stage with suggested focus: It’s not a prom, simple attire appropriate, possibly games. Kris Burdo and Denise Stinson in charge of food. There will not be a talent show this year, but revisited next year.

Out Of School Suspension: Mrs. Amo met with Mr. Short regarding whether information may be given to all staff rather than limited to those teachers involved with the suspended student. Outcome is that confidentiality rights of the student must be considered on a case-by-case basis. Nothing will be “hidden,” but every aspect of a case must be considered. There are many gray areas, not all black and white. Many reasons for OSS, not all involve a threatening issue. Suggestion made for safer monitoring of OSS students who return to SMS for after school tutoring. Also, look into possibility of sending OSS to a different location for tutoring. Mrs. Amo will work with Mr. Short on solution.

Security: Discussion regarding staff and students allowing others to enter SMS as they enter or leave. Suggestion made that a sign be posted re: All visitors must buzz office for admittance.

Early Release: Mrs. Napper opened discussion regarding difficulty with 20-minute classes and whether another schedule can be considered. Mrs. Amo responded that this was an experiment this year and the building has the option to look at different ways to format the day. Also, discussed parent concerns regarding possibly staggering release times for easier student pick up. Mrs. Amo will ask Mrs. Carrino if there will be an opportunity to evaluate the schedule for next year.

Adjournment: 7:45 am.

Summary

12/13/07 S.M.S. SIP Meeting

Members present: Robert Hall, Theresa Poirer, Jane Kribs, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Nancy Strack, Chris Suruda.

Minutes: Minutes of 11/08/07 and 11/29/07 presented and accepted.

SIP meeting dates remaining in 07-08 school year:

1/10, 1/24, 2/7, 2/28, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5 & 6/19.

SMS SIP Operating Procedures (Revised September 2005): Mr. Rabideau presented addition (page 3) of “Specified Responsibility” regarding advisorships or clubs in order to formalize handling of assignment of points. Consensus by SIP members who will check contract language.

Attendance Awards: Clarified that if a student is late/absent on continuous basis, staff should contact Tina Stoughton. Committee questioned if this procedure was working. Is there information available to support the procedure? Goal is to let student realize that staff supports on-time attendance. Legal tardies (late bus, car breakdowns) do not affect award. Staff are invited to attend Stafford Price meetings to present ideas/suggestions.

Student Council Request for Spirit Day: “Twins, Triplets or More Day” to be held on Thursday, January 10.

FSO Report: Mrs. Poirer will contact cafeteria regarding need for one or more toasters in cafeteria.

Out Of School Suspension: Discussion was held last year regarding whether all staff should be notified if a student is OSS rather than just absent. Also, discussed whether it had been agreed upon that all staff should receive notification if the suspended student could be a potential threat. Questions remain as to whether entire staff will be notified rather than just teachers involved directly with the student. Mr. Rabideau will check as to whether a decision was made to notify entire staff. This matter will be further discussed at next meeting.

Adjournment: 7:50 am.

**SIP Minutes – SMS
November 29, 2007**

Members present: Patty Amo, TheresaPoirer, Robert Hall, Jane Kribs, Vicky Mc Millan, Barbara Napper, Nancy Strack, Chris Suruda, Kathy Meyer

Minutes: Minutes of 11/08 presented and the decision to wait to approve the minutes because of a couple of questions and Mary was not present to answer them.

New Program Proposal- Some revisions and comments had been emailed to Patty. She made the changes. A few other corrections were made. Patty reported that there was a good response to this proposal last year and possibly with the changes it may be approved.

Mandated Reporting- Mr. Rabideau distributed copies of the new mandate regarding mandated reporting in public schools at the last SIP meeting. Mrs. Amo investigated it. She said that everyone is a mandated reporter and that the person who sees or hears of the abuse first is the mandated reporter. That person is responsible for calling the hot line. From that point on the organization taking the call is then responsible. The responsibility of the person reporting it ends.

The SMS school counselors have offered to assist any teacher who needs help in this process.

It was suggested that there be a district plan and guidelines for district employees.

Hand washing-Patty reported that Mr. Neiderer is calling a company to find a hand cleanser that does not have an alcohol base. It may be available in the classrooms.

General Mills grant-There are several \$10,000 grants from General Mills that are available for on-line application. Theresa suggested getting a committee together. Vicki suggested Jill Parks and Kym Quinn. Patty suggested Pam Ryan.

Health Advisory Committee- Jane is a member of this committee. She reminded us that the FSO is donating money for lifeguards for the community swim and that a check is needed. Theresa will take care of contacting the treasurer.

Spirit Days – It was discussed that when we are planning the spirit days we should remember that this is middle school and some of the spirit day ideas from the high school may not “fit” the program here. We should try to have some of the ideas possibly go along with our monthly themes.

Summary

11/08/07 S.M.S. SIP Meeting

Members present: Robert Hall, Theresa Poirer, Patty Amo, Jane Kribs, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Nancy Strack, Chris Suruda.

Minutes: Minutes of 10/25/07 presented and accepted with changes.

SIP meeting dates remaining in 07-08 school year:

11/29, 12/13, 1/10, 1/24, 2/7, 2/28, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5 & 6/19.

Clubs/Activities: The “hourly commitment” (points) for all approved SMS clubs/advisors remains the same as last year. Leftover points make each point worth more. P.H.S. receives 70% point-money pool and S.M.S. receives 30%. Suggestion made that staff be contacted in May regarding interest in Club/Activities for following year. Mr. Rabideau volunteered to submit a draft revision of the SMS SIP Operating Procedures that detail the SIP’s duties and procedures regarding club/advisors at SMS.

New Program Proposals: Mrs. Amo distributed draft of New Program Proposal Form, Budget Year 2008-2009. Committee suggested changes and Mrs. Amo will bring back to Committee.

Mandated Reporting: Mr. Rabideau distributed copies of new mandate. Discussion followed regarding who must call and report, as well as whom to call. Mrs. Amo will investigate further.

FSO Report: Mrs. Hall opened discussion regarding FSO suggestion that hand sanitizer be placed in classrooms. Presently, hand sanitizer dispenser only located in the cafeteria. Mrs. Amo will look into this and report back to Committee.

Adjournment: 7:50 am.

Summary

10/25/07 S.M.S. SIP Meeting

Members present: Robert Hall, Theresa Poirer, Patty Amo, Jane Kribs, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Chris Suruda.

Minutes: Minutes of 10/11/07 presented and accepted with addition.

SIP meeting dates remaining in 07-08 school year:

11/8, 11/29, 12/13, 1/10, 1/24,
2/7, 2/28, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5 & 6/19.

Community Meeting Agenda for Early Release Day (10/26/07): Presented and accepted.

FSO Report: Letter and survey to 8th grade parents/guardians regarding end of year 8th grade dance/event will be included in 8th graders reports card envelopes. Also, Christine Suruda will look in possibility of putting on website or in newsletter.

New Programs: Last year's "Out of School Suspension" proposal was not approved. Discussion will continue at next SIP meeting.

Clubs/Activities: Clubs currently running after lapse do not have to pilot to restart. Extra points may possibly be disbursed among clubs. Post club evaluation and attendance suggested. Mrs. Amo will distribute information regarding clubs/activities to staff.

Shared Decision Process: Distributed by Mrs. Amo and reviewed by Committee. Mr. Rabideau referenced page 4, article 1.6, noting that currently SMS SIP minutes are not being shared with other SIP Teams nor district-wide. Consider posting minutes to S.M.S. website.

New GYM Equipment: Mrs. McMillan reported that 2 new ellipticals, received from P.H.S. Fitness Center, are in place in the S.M.S. weight room.

Student Council SIP Representatives: Spencer Hall (Gr 6), Marle Curle (Gr 7), Nathan Noelting (Gr 8) were present and presented the following **issues/concerns:**

---**Water fountain in boy's locker room broken.** Mr. Sequin will be given work order.

---**Can a snack area be set up after school in the cafeteria for athletes?** Mrs. Kribs explained procedure for 1-day-per-week operation last year. Possibly offer operation to Clubs and 8th grade as a fund raising opportunity. Issue will be further explored.

---**Cafeteria has run out of food items for eighth-grade lunch. This was address last year by doing a homeroom lunch count. Can this practice become policy?** Mrs. Amo will discuss with cafeteria staff and further consideration given to this issue.

---Can a mirror be installed in the boy's bathroom, F-hall (requested last year)?

Mrs. Amo

---Can there be a mirror installed in the boy's bathroom, F-hall (as requested last year)? Mrs. Amo will follow up on work order.

---Students would like the opportunity to walk through the courtyard. More research needed because building needs to be closed due to clean air/odor project across street.

Adjournment: 8 am.

Summary

10/11/07 S.M.S. SIP Meeting

Members present: Robert Hall, Theresa Poirer, Patty Amo, Jane Kribs, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Nancy Strack, Chris Suruda.

Minutes: Minutes of 9/27/07 presented and accepted.

SIP meeting dates remaining in 07-08 school year:

10/25, 11/8, 11/29, 12/13, 1/10, 1/24,
2/7, 2/28, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5 & 6/19.

Before School Student Supervision: Staff will report at 7:45AM and may leave school at 3:15PM. The committee agreed to the need for and use of 5 staff members for early morning supervision. Contractual times will be adjusted appropriately.

FSO Report: R. Hall and T. Poirer presented drafts of 8th Grade Dance Survey and letter to Parents/Guardians. Letter and survey requests feedback regarding continuing dance or offering an alternate event.

Discussion followed:

- Whether 8th grade end-of-year activity is a SMS event or an 8th grade parent-run event.
Decision made that it's a parent-run event.
- A revised survey will be developed incorporating SIP feedback.
- Mrs. Meyer was approved by Committee to be 8th Grade Advisor for current school year.

Proposed Dress Code for SMS Students: Presented by Mrs. Meyers who will make changes suggested by SIP.

Clubs/Activities: Chris Suruda presented a list of clubs/activities including the number of students, sessions and points for each.

- Formation of possible new clubs/activities discussed.
- Attendance should be taken at all clubs/activities.
- Established that club time is 2:45-330PM.

Proposed Cheating and Plagiarism Policy 2007-2008: Presented by Mrs. Meyer.

- Suggest title changed to Academic Honesty Code.

Phone Tree: Staff phone tree will be updated. SIP members will use phone tree in case of emergency.

Adjournment: 8 am.

Summary

9/27/07 S.M.S. SIP Meeting

Members present: Robert Hall, Theresa Poirer, Patty Amo, Jane Kribs, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Nancy Strack, Chris Suruda.

Minutes: Minutes of 9/13/07 presented and accepted with change.

SIP meeting dates remaining in 07-08 school year:

10/11, 10/25, 11/8, 11/29, 12/13, 1/10, 1/24,
2/7, 2/28, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5 & 6/19.

FSO Report: Future of 8th grade dance discussed.

Clubs/Activities: Mrs. Amo distributed an outline regarding future considerations involving clubs/activities. Vicki McMillan and Dick Rabideau will further assist Mrs. Amo in developing guidelines for participation, pilots, point system, club advisors.

Goals: Finalized draft of 2007-2008 SIP goals approved by committee for distribution to community.

Student Discipline System: Nancy Strack presented forms for possible tracking of discipline reports. Mrs. Meyers indicated that a system of tracking discipline already exist.

Superintendent's Day: Mrs. Amo presented a proposed agenda that included: a community breakfast, community meeting, presentations by Claudine Selzer-Clark (Special Education) and Laura Parks-Recore (SECTRC), John Haubner (email information update).

National Book Month: October is National Book Month. SMS will hold a random drawing for a book to be given to a student each day during the month.

Adjournment: 8 am.

Summary

9/13/07 S.M.S. SIP Meeting

Members present: Robert Hall, Theresa Poirer, Patti Amo, Jane Kribs, Vicky McMillan, Mary McNichols, Kathy Meyer, Barb Napper, Dick Rabideau, Nancy Strack, Chris Suruda.

Minutes: Minutes of 6/14/07 and 8/29/07, presented and accepted.

SIP meeting dates remaining in 07-08 school year:

9/27, 10/11, 10/25, 11/8, 11/29, 12/13, 1/10, 1/24,
2/7, 2/28, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5 & 6/19.

Early Release Days: Committee was reminded that there will be 6 district-wide early release days. SIP supports Option #1 (all nine periods meet on short period days) and will present options to entire staff at first Community Meeting.

Goals: Updated 2007/2008 SIP Goals distributed for SIP approval.

SIP Operating Procedures: Distributed to committee.

Staff Development: October 9th date is building driven, March date is building driven. Committee (Chris Suruda, Mary McNichols, Barbara Napper) will meet with Patti Amo to finalize agenda for Oct 9.

Clubs/Activities: Mrs. Amo distributed summary of clubs/activities. She will send out forms to staff re: interest in advising. Suggestion made to provide an after school program to improve academics. 21st Century grant after school program discussed (participants must be members so should be encouraged to join and there is a minimal fee to join). Morning Club (pool and basketball) will be offered in the Spring.

Regional Spelling Bee: Volunteers needed to prepare students. Registration deadline is October 5.

Adjournment: 7:55 am.

DRAFT Summary 8/29/07 S.M.S. SIP Meeting

Members present: Theresa Poirier, Vicky McMillan, Mary McNichols, Barb Napper, Kathy Meyer, Patty Amo, Nancy Strack, Christine Suruda, Robert Hall, Jane Kribs and Dick Rabideau

Minutes: No action on previous minutes (6/14).

SIP Meetings:

θ Committee agreed upon tentative meeting dates: 9/13, 9/27, 10/11, 10/25, 11/8, 11/29, 12/13, 1/10, 1/24, 2/7, 2/28, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5 & 6/19

Early Release Days: Committee was reminded that there will be 6 district-wide early release days. SMS release time will be 11:30 am. Patty handed out DRAFT early release schedule with two options for scheduling.

θ Committee agreed to suggest option #1 (all nine periods meet on short period days) be adopted by staff. This recommendation will be presented at the first community meeting.

Goals: There was extensive discussion of ideas as to how to continue closing the performance gap between regular and special ed students on the state assessments (short term goal #1). The discussions centered around staff development, collaboration and common planning time between sp ed and reg teachers. It was noted that the sp ed teachers have been scheduled to have common planning time with team teachers this year. This was done to address concerns stressed by staff last year.

In relation to short-term goal #2 (reading and writing...), SSR will take place in the 8th grade this year.

θ Patty will update goals as per our discussions and get back to the SIP prior to the 9/13 meeting.

Dress Code: Patty & Kathy presented a DRAFT student dress code for committee consideration. Committee members gave a number of suggestions.

θ Patty and/or Kathy will revise as per committee suggestions and bring back to SIP in hopes of using these this year. Committee thought these might be best presented as detailed guidelines to help students follow the district approved dress code.

Plagiarism: Patty & Kathy presented a DRAFT plagiarism policy that incorporated policies used by eighth-grade staff members last year.

θ SIP members were asked to submit suggestions back to Patty or Kathy.

Clubs/Activites: Pre and post club data for last year has been collected.

θ Committee of- Christine Suruda, Nancy Strack, Kathy Meyer and Patty Amo will look at these and bring back recommendations to SIP

θ Committee of- Vicky McMillan and Dick Rabideau will draft proposals for possibly enhancing club/activity offerings at SMS and bring back to committee.

continued next page

Staff Development:

θ Christine Suruda, Mary McNichols and Barbara Napper agreed to serve on committee to start working on this.

SIP Facilitator/Recorder:

θ Dick Rabideau & Vicky McMillan will serve as co-facilitators in a manner of their choosing.

θ Mary McNichols will serve as SIP recorder. Dick agreed to be back up.

Dates: Open House- 9/20. Report Card- 11/14 (evening) & 11/16 (am)

Adjournment: Meeting adjourned well into the afternoon.