

Bailey Avenue SIP Minutes
February 11, 2009

Present: Karen Hulbert, Emily Sullivan, Peg McCartney, Helen Cook, Diane Thompson, Rowena Killeen, Karolyn Micheels, Christine Reynolds

Looping Discussion: Karolyn Micheels reported that parents has been asked and would like their children to loop with Ms. McGill to second grade if looping is possible and approved by SIP and there is a 4th second grade class.

Early Release Dates for 09-10

Diane went over options for next year. Choices given were either alternating Fridays and Mondays or all on Thursdays. Input from staff is concerns about missing the same specials every month. Karolyn feels Friday afternoons would be best for parents. It was suggested that alternating Mondays and Fridays so not missing the same specials.

Principal's Photographs

Mrs. LaMarche's picture is here – need to find a place to put her and Mr. Glasgow's pictures up. Karen will look into name plates. Agreed we would like them up in our hall in a prominent place.

Goal 1: To implement the Scott Foresman Reading Series in order to support student success. Staff worked on this for 18 hours in July 2008 to organize and integrate existing curriculum with the program. All grade levels received training from a Scott Foresman representative in Sept. 2008.

Goal 2: To develop training and staff development which utilizes SmartBoards and new and existing technology. Ongoing in-service training is provided by Sarah McCarty. Some staff attended workshop at Peru School on Superintendents Conference Day. The installation of SmartBoards in all classrooms is almost completed.

Goal 3: To fully implement RTI. Summer work was completed by the RTI team – 18 hours. Another half day meeting took place on 11/3/08. Presentations from professionals with expertise in RTI took place on 9/08 and 1/09 to all staff.

Goal 4: To improve students' attendance and decrease tardiness. Letter sent out at the beginning of the school year explaining our policy.

Other:

- Training for monitors** on dealing with behavioral concerns on March 20th. Chris Lutters and Jane Pike will be doing the training.
- **Recess/lunch issue**- not sure about kitchen staff hours and if can they be changed. It will be talked about when this information comes forward. Research will be looked out.
- Karolyn Micheels needs to know if "**birthday class**" list will be available for parents. It will be voluntary and a signed permission from parents will be necessary. It is felt there needs to be a disclaimer saying this is from the FSA. Mrs. Micheels reported that Mr. Short said that it is OK to do this. SIP has agreed to this but will review in the fall.
- Mrs. Rabideau will make announcement about recess only on days when it will be **inside recess** and, whenever possible, this announcement will be made around 10:30am.

-**Reading Boosters** needed as numbers are low. KarenHulbert will check on this with teachers. Karolyn Micheels suggested using parent volunteers to read to students. Book exchange time would be a good time to do this. Karen suggested that 2 volunteers per session would be good. Diane will work on setting this up and Karolyn will help with the volunteers.

-**Cafeteria incentives concerns.** Next year they will be just one incentive such a pencil or sticker. Simplify the format but still do school wide. It was noted that having tables assigned to particular classes has worked out very well.

-**FSA allocations**

It was discussed that will the budget difficulties in the coming years, how we use the FSA allocations needs to be closely looked at. It is felt that staff needs to provide a priority list as to what our school needs. It may be beneficial to go back to different groups getting an allocation each year to help defray costs of materials for their classrooms. At the community meeting this will discussed and input will be asked for. Then the list will be brought to SIP where the decisions will be made. We want the FSA to know that we are **very appreciative** of all the help and items they provide for our school.

-It was suggested that **PBIS data** be put up on Smartboard so everyone can see the data and easier to discuss at faculty meetings.

-**Pledge of Allegiance** – SIP still feels that saying it together as a school community in the morning is important.