

PLATTSBURGH HIGH SCHOOL

SIP 2008-2009

Goal 1: Scheduling Format

Short Term Goal: To make a recommendation for a future scheduling format at Plattsburgh High School.

Goal Statement: The PHS SIP Committee will analyze the current scheduling format, guide discussions regarding scheduling formats with each of the stakeholder groups (Faculty & Staff, Community-School Organization, and Student Association), and present a recommendation to the Board of Education for the future scheduling format at Plattsburgh High School.

Objective	Action Plan	Person Responsible	Target Date	Evaluation
Analyze the current scheduling format at PHS	The SIP Committee will discuss the current format and other possible options for scheduling at PHS.	SIP Committee Co-Facilitators	Mid-November 2008	SIP Minutes will reflect that this discussion did occur.
Discuss scheduling format(s) with each stakeholder group	SIP Representatives will meet with the stakeholder groups (faculty & staff, CSO, and SA) to seek input about the current scheduling format as well as ideas for future scheduling at PHS	Administrators and SIP Representatives	Mid-November 2008 to Mid-January 2009	Minutes from the faculty/staff meeting(s), CSO meeting(s), and SA meeting(s) will be shared with the SIP Committee along with anecdotal evidence from SIP Representatives.

Develop a recommendation for the future scheduling format at PHS.	The SIP Committee will discuss the multiple options for scheduling and the reaction of each stakeholder group. This discussion will lead to the development of a recommendation for future scheduling.	SIP Committee Co-Facilitators	Mid-January to Mid-March 2009	SIP Minutes will reflect the discussion and the process of developing a recommendation.
Present a recommendation to the Plattsburgh City School District administration and Board of Education.	The SIP Committee will present the scheduling format recommendations to the district-level administrators and the Board of Education.	SIP Committee Co-Facilitators and PHS Administration	Mid-March to Mid-April 2009	Superintendent and Board of Education Presentation

Goal 1: Scheduling Format

SIP 2008-2009

Goal 2: Code of Conduct

Short Term Goal: To make a recommendation for revisions to the Extracurricular Code of Conduct.

Goal Statement: The PHS SIP Committee will analyze the current Extracurricular Code of Conduct (in tandem with the SMS SIP), guide discussions regarding the current code and possible revisions with each of the stakeholder groups (Faculty & Staff, Community-School Organization, and Student Association), and present a recommendation to the Board of Education for revising the Extracurricular Code of Conduct.

Objective	Action Plan	Person Responsible	Target Date	Evaluation
Analyze the current Extracurricular Code of Conduct	The SIP Committee will discuss the current Extracurricular Code of Conduct at PHS and SMS.	SIP Committee Co-Facilitators at both schools	Early November 2008	SIP Minutes will reflect that this discussion did occur.
Discuss the Extracurricular Code of Conduct with each stakeholder group	SIP Representatives will meet with the stakeholder groups (faculty & staff, CSO, and SA) to seek input about the current Extracurricular Code of Conduct and recommendations for	SMS/PHS Administrators and SIP Representatives from both schools	November 2008 to January 2009	Minutes from the faculty/staff meeting(s), CSO meeting(s), and SA meeting(s) will be shared with the SIP Committee along with anecdotal evidence from SIP Representatives.

	change(s).			
Develop recommendations for revisions to the Extracurricular Code of Conduct.	The SIP Committee will discuss the input received from each of the stakeholder group meetings and then will develop recommendations for revisions that will be forwarded to the district-level administration and the Board of Education.	SIP Committee Co-Facilitators, SMS and PHS Administration	January 2009 to early-February 2009	SIP Minutes will reflect the discussion and the process of developing a revised Extracurricular Code of Conduct.
Present a recommendation to the Plattsburgh City School District administration and Board of Education.	The SIP Committee will present the revised Extracurricular Code of Conduct to the district-level administrators and the Board of Education.	SIP Committee Co-Facilitators, PHS and SMS Administration	February to March 2009	Superintendent and Board of Education Presentation

Goal 2: Code of Conduct

SIP 2008-2009

Goal 3: Needs Assessment

Short Term Goal: To revise the current Needs Assessment Survey.

Goal Statement: The PHS SIP Committee will create a Needs Assessment Survey Committee that will be revising the current Needs Assessment Survey (questions, format, data collection, etc) in order to make it more useful to the SIP.

Objective	Action Plan	Person Responsible	Target Date	Evaluation
Create a Needs Assessment Survey Committee.	SIP Representatives seek out 2-3 people from each stakeholder group to become members of the Needs Assessment Survey Committee.	SIP Representatives	November 2008	SIP Minutes will reflect that this discussion did occur.
Analysis of the current Needs Assessment Survey and recommendations for changes will be produced by the Needs Assessment Survey Committee.	Needs Assessment Survey Committee will meet bi-weekly in December, January and February to analyze the current survey and make recommendations for change. The analysis and revised survey will be presented to the SIP Committee in late	Glenn Hurlock, SIP Co-Facilitator	December 2008 to February 2009	Creation of an analysis and a revised Needs Assessment Survey.

	February.			
Implementation of the revised Needs Assessment Survey.	The revised Needs Assessment Survey will be utilized by the SIP for data collection and goal setting for the 2009-2010 academic year.	Glenn Hurlock, SIP Committee Co-Facilitator	March 2009 to June 2009	<ul style="list-style-type: none"> -Needs Assessment Survey will be distributed in March 2009 -Results of the survey will be collected and analyzed in April/May 2009 -The PHS SIP Committee will use the data collected to formulate goals for the 2009-2010 academic year in June 2009.

Goal 3: Needs Assessment Survey

SIP2008-2009

Goal 4: Communication

Long Term Goal: To improve communication both within and between stakeholder groups at PHS.

Goal Statement: The PHS SIP Committee will continue to work with stakeholder groups on improving communication that occurs both within stakeholder groups and between the various stakeholder groups.

Objective	Action Plan	Person Responsible	Target Date	Evaluation
Collect input from each stakeholder group regarding ideas for improving communication within and between the various groups at PHS	SIP Representatives will meet with the main stakeholder groups to collect ideas for improving communication.	SIP Representatives	November to December 2008	SIP Representatives will share the ideas from their groups with the SIP Committee. The SIP Minutes will reflect this.
Improve communication between SIP and the PHS faculty and staff.	The SIP Committee will hold monthly SIP-directed community meetings at PHS so that information can be shared with, and gathered from, the PHS faculty and staff.	PHS Administrators and SIP Faculty/Staff Representatives	September 2008-June 2009	SIP Representatives will report back to the SIP regarding the outcomes of the SIP-directed community meetings.

<p>Positive responses on the Needs Assessment Survey questions related to school and community communication will show an increase when compared to the previous two years.</p>	<p>The Needs Assessment Survey responses will be analyzed for increases in positive responses regarding communication.</p>	<p>SIP Committee Co-Facilitators</p>	<p>May 2009</p>	<p>The Needs Assessment Survey data analysis will be shared with the SIP Committee.</p>
<p>Pre- and Post-questioning of the effectiveness of communication both within and between stakeholder groups will show an overall improvement.</p>	<p>The SIP Committee will develop a short survey to assess stakeholder group members' perceptions regarding communication within and between the stakeholder groups. Analysis of the results of the pre- and post-questioning will show an overall improvement in perceptions.</p>	<p>SIP Committee Representatives</p>	<p>November 2008, May 2009</p>	<p>-Creation of survey to be used in November and May. -Analysis of the results of the survey will be presented to the committee in late May 2009.</p>

Goal 4: Communication

SIP 2008-2009

Goal 5: Performance Gap

Long Term Goal: To close the performance gap between students with disabilities (and other at-risk sub-groups) and the general education students at PHS.

Goal Statement: The PHS SIP Committee will create recommendations for training that is related to closing the performance gap between students with disabilities and the general education students.

Objective	Action Plan	Person Responsible	Target Date	Evaluation
Guide the development and implementation of training relating to closing the performance gap between students with disabilities and general education students for the October 2008 and March 2009 Staff Development days, using data collected in the needs assessment survey, discussions with administrators regarding best practices and current issues, and information gathered from previously held community meetings.	-Develop ideas for training based on data collected in the needs assessment survey, discussions with administrators regarding best practices and current issues, and information gathered from previously held community meetings.	-SIP Representatives	-On-going from August 2008 to March 2009	-Lists of ideas for presentations will be entered into SIP minutes.
	-Contact people within the district and/or community who are willing/able to create needed presentations	-PHS Administrators	-Same as above.	-Lists of presentation topics and presenters will be forwarded to the District Office by deadlines (10/2/08 and 1/30/09).